

DFE Proposal

The following information is to be submitted to your professor. The DFE must then be approved by your professor prior to accepting and/or committing to a specific DFE. A copy of the DFE Proposal and the signed DFE Agreement will be kept in your file by your supervising professor and another copy given to you, the student.

Student Name:
Date proposal turned in to professor:
Degree Emphasis:
Professor:
Student's phone # during DFE:
Student's email address during DFE:
Church/Organization:
Briefly describe the church/organization:
Mailing address:
Field Supervisor over DFE:
Field Supervisor's Area (Sr. Minister, Family, Worship, etc.):
Field Supervisor's phone#:
Field Supervisor's email address:
Dates of the DFE:
Briefly state the purpose/overall goal of the DFE:

Describe the regular duties and responsibilities you will have

What are your educational objectives? (“As a result of this DFE, I will be able to . . . “)

Comments:

DFE Agreement

To receive credit for completing a Directed Field Experience I understand that I must complete and submit the following:

- Preliminary Evaluation** (taken in Orientation to DFE class).
- DFE Proposal form.**
- DFE Agreement form.**
- A comprehensive daily **Journal** with an entry for each day of the DFE.
- 10 one-hour training sessions with your field supervisor on topics chosen by agreement between the field supervisor and student.
- Final Essay Report** according to the criteria provided in the DFE packet for students.
- A Final Debriefing Interview with my supervising professor within 90 days of completion.
- See the Final Student Evaluation #2, which is emphasis specific, for other expectations.
- Other requirements to be filled in by the supervising professor:

I also understand that it is necessary for the following evaluations to be completed and submitted:

- Midway Field Supervisor Evaluation**
- Final Field Supervisor Evaluation #1** (General - for all emphases)
- Final Field Supervisor Evaluation #2** (Emphasis Specific)
- Final Student Evaluation #1** (General - for all emphases)
- Final Student Evaluation #2** (Emphasis Specific)
- Family Ministry only: **10 Substance Areas Evaluation**

I understand that if any of these components are missing or deficient I may not receive credit for a DFE. The proposed Directed Field Experience has been approved by the emphasis professor.

Professor: _____

Date _____

Student: _____

Date _____