



MANHATTAN CHRISTIAN COLLEGE
Academic Transcript Request Form
(please print clearly)

Printed Name: _____ Date: _____

Current Address: _____ Phone: _____

City/State/Zip: _____ Birthday: _____

SSN or ID _____ Previous/Maiden Name, if any: _____

Current e-mail: _____

Send Transcript immediately Hold for Grades (until semester is over and grades are recorded)

Send to:

____ Kansas State University

____ Office of Admissions

____ Other office _____

____ Other institution/college/church (we will NOT send without a complete address)

____ Student Copy [Marked "Issued to Student"]

Signature

* MCC policy limits free transcript orders to 5 per semester. Additional transcripts can be order electronically or hard copies sent for \$10 each, payment due in advance of fulfillment.