

ACADEMIC PROGRAMS

NON-TRADITIONAL CAMPUS

ADULT EDUCATION DEPARTMENT/LEAD

Department Director: Brody Bliss

[Our Faculty](#)

The department of adult education is committed to the development of adult Christian leaders through our Leadership Education for Adult Development (LEAD) degree completion program. Our programming is philosophically grounded in the principles of life-long learning. To this end, we provide non-traditional students with a comprehensive, yet practical education through an intensive curriculum drawing on resources, theory, and knowledge of relevant disciplines. Students are enabled to study, analyze, and evaluate ethical and management problems in the workplace from a broad Christian perspective. Effective decision-making, goal formation, and short and long range planning skills are important training students receive so they may be prepared to apply principles as Christian leaders in a professional environment.

Mission

The LEAD (Leadership Education for Adult Development) Department exists to educate, equip, and enrich adult learners to be Christian leaders in the workplace and the church.

Vision

We see graduates of Manhattan Christian College as being sent forth with biblical principles of ethics to apply in everyday management situations in the workplace.

Objectives

By completing a degree with a major in management and ethics at MCC, a student will:

1. Integrate their studies in management principles with a Christian world view.
2. Recognize movements, theories, people, and works that have shaped their understanding of effective Christian leadership in modern culture.
3. Articulate Christian ethics as they demonstrate effective writing and speaking skills related to the complex issues they face in the workplace.
4. Conduct effective study and research in their fields as life-long learners.
5. Understand biblical principles as they apply in everyday situations in the workplace.
6. Apply Christian principles of ethics in a professional environment.

Attendance Policy

Because of the intensive nature of the LEAD program, class attendance is essential. Instructors have authority for attendance and any effect that absences might have upon final grades. Instructors will have their attendance policy stated in their course syllabus. For further explanation, see Class Attendance Policy in the Academic Information of the catalog.

Christian Service

Students are required to be involved in their communities outside the classroom each semester. Practical service activities enhance college experience because students apply what they learn in the classroom in service to others. A variety of volunteer activities can satisfy this requirement (see page 31).

Credit by Non-classroom Contact

A student may earn up to 30% of the credit hours required for completion of the degree through non-classroom contact (e.g., credit-by-examination, credit-for prior learning (CPL), military credit (JST), etc.). Workshops, seminars, self-study, non-credit classes, training programs and work experiences are all sources of prior learning. It is the learning from these programs which is evaluated and on which credit may be awarded.

A maximum of 30 semester credit hours can be earned through CPL. A per credit hour fee is charged and payment of the fee does not guarantee that credit will be granted. Students interested in receiving CPL credit should enroll in ORN 020, Introduction to Credit for Prior Learning to explore their credit options. A per-credit-hour fee will be charged for credit granted.

Manhattan Christian College offers additional methods to earn credit outside of the classroom. These include:

1. College Level Examination Program (CLEP) - national, standardized exams emphasizing an understanding of the liberal arts.
2. DANTES Subject Standardized Tests (DSST) - national, standardized exams to fulfill introductory college level courses a variety of disciplines.

Instructional Modules

The program consists of 16 modules or courses. Modules are typically five or six class sessions each and meet weekly from 6 to 10 p.m. The program is continuous for 23 months with a few interspersed short breaks. Each group of students (or cohort) progresses through the program together, taking one module at a time. The modules are organized into four semesters, or 48 semester credit hours. Assignments for each week are detailed in each course syllabus and allow students to adjust their study schedules accordingly.

NON-TRADITIONAL CAMPUS | ADULT EDUCATION LEAD

Bachelor of Science in Management and Ethics

Required Courses

| General Education | | Total Hours: 42 | Bible / Theology | | Total Hours: 18 |
|--|--|------------------------|-------------------------------------|---------------------------------------|------------------------|
| Written and Rhetorical Arts | | 9 | Bible | | |
| One written communication course | | 3 | BIB 112 | Survey of Old Testament Literature | 3 |
| One oral communication course | | 3 | BIB 211 | Life and Teachings of Jesus | 3 |
| One written or oral communication course | | 3 | BIB 212 | Christian Beginnings | 3 |
| | | | BIB 220 | Interpretation | 3 |
| Humanities | | 9 | Theology | | |
| COM 114 Business Communication | | 3 | THE 330 | Basic Christian Doctrine | 3 |
| Select 6 hours from two of the following disciplines: fine arts, languages, literature, music, or philosophy | | 6 | THE 435 | Christian Ethics -OR- | |
| | | | THE 436 | Apologetics | 3 |
| Science / Math | | 9 | Management Courses | | 30 |
| One science course | | 3 | MAN 110 | Basic Leadership Principles | 3 |
| One science or math course | | 3 | MAN 210 | Introduction to Management & Ethics | 3 |
| STA 210 Business Statistics◆ | | 3 | MAN 310 | Economics for Managers | 3 |
| | | | MAN 320 | Accounting for Managers | 3 |
| Social Sciences | | 6 | MAN 330 | Introduction to Marketing | 3 |
| Select 6 hours from two separate disciplines: cultural anthropology, economics, family studies, geography (excluding Physical Geography), psychology, or sociology | | | MAN 340 | Managerial Finance | 3 |
| | | | MAN 410 | International Issues in Business | 3 |
| | | | MAN 420 | Organizational Behavior & Change | 3 |
| History / Political Science | | 3 | MAN 430 | Case Studies in Management Ethics | 3 |
| History or political science elective | | 3 | MAN 440 | Business Strategies (capstone course) | 3 |
| General Education Electives | | 6 | Unrestricted Electives | | 30 |
| Select 6 hours from general education courses | | | Select 30 hours from any discipline | | |
| | | | Christian Service Credits | | 3 CR |
| | | | CHR 101 | Christian Service | CR/NC |
| | | | CHR 102 | Christian Service | CR/NC |
| | | | CHR 103 | Christian Service | CR/NC |

◆ STA 210 or higher

NON-TRADITIONAL CAMPUS | ADULT EDUCATION LEAD

Bachelor of Science in Management and Ethics Suggested Course Schedule

First Semester

| | | | |
|-----|---------|-------------------------------------|----------|
| ___ | BIB 112 | Survey of Old Testament Literature★ | 3 |
| ___ | BIB 220 | Interpretation★ | 3 |
| ___ | MAN 110 | Basic Leadership Principles | 3 |
| ___ | MAN 210 | Introduction to Management & Ethics | <u>3</u> |
| | | | 12 |

Second Semester

| | | | |
|-----|---------|-----------------------------|----------|
| ___ | BIB 211 | Life and Teachings of Jesus | 3 |
| ___ | BIB 212 | Christian Beginnings | 3 |
| ___ | MAN 320 | Accounting for Managers | <u>3</u> |
| ___ | MIN 310 | Economics for Managers | <u>3</u> |
| | | | 12 |

Third Semester

| | | | |
|-----|---------|----------------------------------|----------|
| ___ | MAN 330 | Introduction to Marketin | 3 |
| ___ | THE 330 | Basic Christian Doctrine | 3 |
| ___ | MAN 340 | Managerial Finance | 3 |
| ___ | MAN 410 | International Issues in Business | <u>3</u> |
| | | | 12 |

Fourth Semester

| | | | |
|-----|---------|---------------------------------------|----------|
| ___ | MAN 420 | Organizational Behavior & Change | 3 |
| ___ | MAN 430 | Case Studies in Management Ethics | 3 |
| ___ | MAN 440 | Business Strategies (capstone course) | 3 |
| ___ | THE 435 | Christian Ethics -OR- | |
| ___ | THE 436 | Apologetics | <u>3</u> |
| | | | 12 |

Christian Service

| | | | |
|-----|---------|-------------------|-------|
| ___ | CHR 101 | Christian Service | CR/NC |
| ___ | CHR 102 | Christian Service | CR/NC |
| ___ | CHR 103 | Christian Service | CR/NC |

X & Y Terms are each 8-week terms

★Students enrolled in BIB 220 will be charged a fee for the Logos Bible Software [Bronze Edition]. The software is also required and used in other Bible courses. MCC students qualify for the educational discount.

NON-TRADITIONAL CAMPUS | ADULT EDUCATION LEAD

Bachelor of Science in Biblical Leadership

Required Courses

| General Education | | Total Hours: 42 | Bible / Theology | | Total Hours: 24 |
|--|--|------------------------|-------------------------------------|---|------------------------|
| Written and Rhetorical Arts | | 9 | Bible | | |
| One written communication course | | 3 | BIB 112 | Survey of Old Testament Literature | 3 |
| One oral communication course | | 3 | BIB 211 | Life and Teachings of Jesus | 3 |
| One written or oral communication course | | 3 | BIB 212 | Christian Beginnings | 3 |
| | | | BIB 220 | Interpretation | 3 |
| Humanities | | 9 | BIB 300+ | New Testament Bible Elective | 3 |
| Select 9 hours from three separate disciplines: fine arts, languages, literature, music, or philosophy | | | BIB 400+ | Old Testament Bible Elective | 3 |
| | | | Theology | | |
| Science / Math | | 6 | THE 330 | Basic Christian Doctrine | 3 |
| One science course | | 3 | THE 436 | Apologetics | 3 |
| One science or math course | | 3 | | | |
| | | | Leadership / Ministry | | 24 |
| Social Sciences | | 6 | LSP 101 | Foundations of Biblical Leadership | 3 |
| Select 6 hours from two separate disciplines: cultural anthropology, economics, family studies, geography (excluding Physical Geography), psychology, or sociology | | | LSP 201 | Group Dynamics in Leadership | 3 |
| | | | LSP 301 | Leadership Theories | 3 |
| | | | LSP 401 | Leadership Administration | 3 |
| | | | MIN 210 | Evangelism and Church Growth Strategies | 3 |
| History / Political Science | | 6 | MIN 220 | Introduction to Teaching and Preaching | 3 |
| *HIS 310 History of American Christianity | | 3 | MIN 430 | Pastoral Care and Counseling | 3 |
| History or political science elective | | 3 | SFM 330 | Small Group Ministry | 3 |
| | | | Unrestricted Electives | | 30 |
| General Education Electives | | 6 | Select 30 hours from any discipline | | |
| Select 6 hours from general education courses | | | Christian Service Credits | | 3 CR |
| | | | CHR 101 | Christian Service | CR/NC |
| | | | CHR 102 | Christian Service | CR/NC |
| | | | CHR 103 | Christian Service | CR/NC |

NON-TRADITIONAL CAMPUS | ADULT EDUCATION LEAD

Bachelor of Science in Biblical Leadership Suggested Course Schedule

First Semester

| | | | |
|-----|---------|------------------------------------|----------|
| ___ | BIB 112 | Survey of Old Testament Literature | 3 |
| ___ | BIB 220 | Interpretation★ | 3 |
| ___ | LSP 101 | Biblical Foundations of Leadership | 3 |
| ___ | MIN 210 | Evangelism and Growth Strategies | <u>3</u> |
| | | | 12 |

Second Semester

| | | | |
|-----|---------|--|----------|
| ___ | BIB 211 | Life and Teachings of Jesus | 3 |
| ___ | BIB 212 | Christian Beginnings | 3 |
| ___ | LSP 201 | Group Dynamics in Leadership | 3 |
| ___ | MIN 220 | Introduction to Teaching and Preaching | <u>3</u> |
| | | | 12 |

Third Semester

| | | | |
|-----|----------|------------------------------|----------|
| ___ | BIB 400+ | Old Testament Bible Elective | 3 |
| ___ | LSP 301 | Leadership Theories | 3 |
| ___ | SFM 330 | Small Group Ministry | 3 |
| ___ | THE 330 | Basic Christian Doctrine | <u>3</u> |
| | | | 12 |

Fourth Semester

| | | | |
|-----|----------|------------------------------|----------|
| ___ | BIB 300+ | New Testament Bible Elective | 3 |
| ___ | LSP 401 | Leadership Administration | 3 |
| ___ | MIN 430 | Pastoral Care and Counseling | 3 |
| ___ | THE 435 | Christian Ethics -OR- | |
| ___ | THE 436 | Apologetics | <u>3</u> |
| | | | 12 |

Christian Service

| | | | |
|-----|---------|-------------------|-------|
| ___ | CHR 101 | Christian Service | CR/NC |
| ___ | CHR 102 | Christian Service | CR/NC |
| ___ | CHR 103 | Christian Service | CR/NC |

X & Y Terms are each 8-week terms

★ Students enrolled in BIB 220 will be charged a fee for the Logos Bible Software [Bronze Edition]. The software is also required and used in other Bible courses. MCC students qualify for the educational discount.

NON-TRADITIONAL CAMPUS ADULT EDUCATION DEPARTMENT

Certificate Options for Adult Education

BIBLICAL LEADERSHIP CERTIFICATE

Required Courses Total Hours: 21

| | |
|---|-----------|
| Bible/Theology | 15 |
| Bible | |
| BIB 112 Survey of Old Test. Literature* | 3 |
| BIB 211 Life and Teachings of Jesus | 3 |
| BIB 212 Christian Beginnings | 3 |
| BIB 220 Interpretation* | 3 |

Theology

| | |
|----------------------------------|---|
| THE 330 Basic Christian Doctrine | 3 |
|----------------------------------|---|

Leadership/Ministry 6

| | |
|--|---|
| LSP 101 Biblical Foundations of Leadership | 3 |
| MIN 220 Intro. to Preaching & Teaching | 3 |

BIBLE CERTIFICATE

Required Courses Total Hours: 12

| | |
|---|-----------|
| Bible/Theology | 12 |
| BIB 112 Survey of Old Test. Literature* | 3 |
| BIB 211 Life and Teachings of Jesus | 3 |
| BIB 212 Christian Beginnings | 3 |
| THE 330 Basic Christian Doctrine | 3 |

CHURCH/PARACHURCH TEACHING CERTIFICATE

Required Courses Total Hours: 12

| | |
|--|----------|
| Bible/Theology | 6 |
| BIB 220 Interpretation* | 3 |
| THE 330 Basic Christian Doctrine | 3 |
| Ministry | 6 |
| MIN 220 Intro. to Preaching & Teaching | 3 |
| SFM 330 Small Group Ministry | 3 |

LEADERSHIP CERTIFICATE

Required Courses Total Hours: 12

| | |
|--|-----------|
| Leadership | 12 |
| LSP 101 Biblical Foundations of Leadership | 3 |
| LSP 201 Group Dynamics in Leadership | 3 |
| LSP 301 Leadership Theories | 3 |
| LSP 401 Leadership Administration | 3 |

*Students enrolled in BIB 112 will be charged a fee for the Logos Bible Software [Bronze Edition]. The software is also required and used in other Bible courses. MCC students qualify for the educational discount.