

Higher Education Emergency Relief Fund (HEERF)

Disclosure and Reporting information

October 9, 2020

Quarterly report

Section 18004(e) of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act” or the “Act”), Pub. L. No. 116-136, 134 Stat. 281 (March 27, 2020), directs institutions receiving funds under Section 18004 of the Act to submit (in a time and manner required by the Secretary) a report to the Secretary describing the use of funds distributed from the Higher Education Emergency Relief Fund (“HEERF”). Section 18004(c) of the CARES Act requires institutions to use no less than 50 percent of the funds received from Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students for expenses related to the disruption of campus operations due to coronavirus (including eligible expenses under a student’s cost of attendance such as food, housing, course materials, technology, health care, and child care). On April 9, 2020, the Department published documents related to the Emergency Financial Aid Grants, including a [letter](#) from Secretary Betsy DeVos, a form [Certification and Agreement](#) for signing and returning by institutions to access the funds, and a list of [institutional allocations under 18004\(a\)\(1\)](#).

The Certification and Agreement directs each institution applying for HEER funds to comply with Section 18004(e) of the CARES Act and submit an initial report (the “30-day Fund Report”) to the Secretary thirty (30) days from the date of the institution’s Certification and Agreement to the Department. A report is then required at least 10 days after the end of each calendar quarter beginning with September 30, 2020.

This report is posted to comply with the above stated mandates.

- I. Manhattan Christian College acknowledges that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50

- percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.
- II. The total amount of funds that has received is \$102,477 from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students.
 - III. The total amount of Emergency Financial Aid Grants distributed to students as of September 30, 2020 under Section 18004(a)(1) of the CARES Act is \$102,477.
 - IV. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act was recalculated to 122.
 - V. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act is 122.
 - VI. The method(s) used by Manhattan Christian College to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act is as follows. Each of the 122 were given a base amount of \$450 totaling \$53,550. Students who had other specific expenses or needs related to the direct disruption of campus operations due to CoVid19 were offered an opportunity to apply for additional funds. Those applications were reviewed by a committee of leadership to determine if the application met the criteria set forth by the Secretary, Department of Education guidance and the institutions cost of attendance policies. Through the application process as of September 18, 2020. \$22,957 was distributed to students through the application process. A final round of payments was then distributed to all eligible students to disburse the remaining

funds on September 18, 2020 of an additional \$290 to each of the 122 students totaling \$25,970.

MCC has received and distributed all of the funds allotted for students.

VII. Finally we are to report “Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.”

The Office of the President as well as Student Financial Services office has communicated to all students by email the receipt, disbursement and eligibility requirements for the HEERF monies. The SFS office also stated the following on the application,

“This form will be solely used to process a request for additional emergency federal funds provided through the CARES Act signed March 27, 2020. The additional assistance requested must be directly related to expenses regarding the interruption of campus operations due to CoVID19. Only degree-seeking students who are enrolled in our traditional program credit classes and eligible for federal Title IV funds through MCC are eligible to apply.

There is no guarantee that the funds allotted will cover all the expenses incurred. Funding is limited. Each application will be considered on the basis of the information provided on this application. These funds are not federal student financial aid and will not affect eligibility for federal/state or institutional funds in the future.”

There were no additional instructions given as the final payment was made only to those students who had already been determined eligible.

As MCC has received communications from the Department of Education, as well as other federal, state and local officials; we have updated our CoVID19 Info link on the school’s website.